



Role Description - Upskilling and Celebrating Volunteers

Volunteer Role Description
Title: Upskilling and Celebrating Volunteers Project Volunteers x 2
Location: Currently home-based, then options for being based at the David Livingstone Birthplace Museum’s temporary offices in Rutherglen and later on site in Blantyre.
Supervisor: Learning & Engagement Manager
<p>About the Programme: The Upskilling and Celebrating Volunteers project is funded by Museums Galleries Scotland (MGS) and delivered in partnership with museums across Scotland. The project aims to help increase local participation and inclusivity through the recruitment of new volunteers to undertake impactful projects in museums.</p> <p>Each volunteer involved in the project will undertake an accredited Scottish Qualification Authority qualification in Museums and Galleries Practice, which is a Scottish Vocational Qualification (SVQ) at SCQF level 7 (the equivalent of an Advanced Higher), assessed by a museums professional.</p>
<p>About the Museum: The David Livingstone Birthplace (DLB) exists to share the story and legacy of Dr David Livingstone. As well as being a missionary and explorer, Livingstone was an active and determined abolitionist. His accounts of Southern African life in the 1800s give a unique insight into the history of the time and provide modern-day audiences a vehicle through which they can uncover hidden, and often erased, histories. Through Livingstone’s story, modern and historic racism and colonialism can be challenged while acknowledging and highlighting and detailing the vast contribution hundreds of African people made to Livingstone’s success.</p> <p>The Museum is currently undertaking the <i>Birthplace Project</i>, a regeneration project which includes a major refurbishment and redesign of the wider site, including the museum building and exhibition.</p>
<p>About the role: Ahead of the museum’s re-opening we are looking for volunteers to help deliver the ambitious redevelopment of the Museum.</p> <p>Volunteers will be supported by the Learning and Engagement Manager and the wider team to gain experience and develop transferable skills. Through this hands-on experience they will obtain their SVQ in Museums and Galleries Practice.</p> <p>Volunteers will have the opportunity to have responsibility and be supported to deliver one of the following projects:</p> <p><u>Developing a Black History Tour</u> This project will involve:</p> <ul style="list-style-type: none"> • Conducting market research (case studies and comparable tours in UK and Scotland).

- Undertaking research on Black History in Scotland and its context in the Museum.
- Researching relevant objects in the collection and people featured in the Museum to support the tour's development.
- Developing the tour, including audience testing, alongside the team and community members.
- Writing blog posts and creating a marketing plan for sharing information about the tour's development on social media, ensuring it fits in with the wider DLBM marketing plan
- Sharing information about the project at local community and Scottish African Diaspora events, potentially via online platforms during the current health emergency.
- Creating an evaluation plan for the tour with the Learning and Engagement Manager.

Developing a Blantyre History Tour

This project will involve:

- Conducting market research (case studies and comparable tours in Scotland).
- Undertaking research on local history and its context in the Museum.
- Researching relevant objects in the collection and people featured in the Museum to support the tour's development.
- Developing the tour, including audience testing, alongside the team and community members.
- Writing blog posts and creating a marketing plan for sharing information about the tour's development on social media.
- Work with local community partners to develop the tour.
- Sharing information about the project at local community events.
- Creating an evaluation plan for the tour with the Learning Manager.

Marketing the collection

This project will involve:

- Creating a marketing schedule centred around important dates and object highlights
- Using MODES (Collections Management System) to research suitable objects for marketing and add object research with support from the Collections Manager.
- Continually update the list of dates relating to significant Livingstone events, annual celebration days and relevant anniversaries.
- Planning, researching (sourcing images and reliable references), drafting and monitoring social media posts, with a focus on posts relating to Museum collection highlights.

Learning activities (option of focusing on the museum collection and/or outdoor learning)*

This project will involve:

- Developing formal and informal online learning activities alongside the Learning and Engagement Manager.
 - Helping to create evaluation plans and activities.
 - Updating the list of dates relating to significant Livingstone events, annual celebration days and relevant anniversaries and think about learning activities that could support these dates and associated marketing activities.
 - Developing an understanding of different learning styles, which will support the creation of engaging online activities.
 - Communicating with our communities to share and market the learning activities.
 - Supporting monitoring and evaluating online engagement of audiences with activities.
- * please note this project may involve obtaining a Basic Disclosure from Disclosure Scotland (funded through Volunteer Scotland).

Volunteer Engagement

This project will involve:

- Supporting volunteer engagement activities.
- Helping to coordinate the Volunteer Newsletter by writing articles and collecting interesting links for our Volunteers.
- Helping with the development of a Volunteer discussion group, focusing on interesting articles and reading.
- Collecting and monitoring data relating to Volunteer engagement, with support from the Learning and Engagement Manager.
- Documenting volunteer engagement through photography, written accounts, and video.

Time Commitment: 2 days a month volunteering in person or remotely for the Museum with additional time spent at home to complete SVQ assessments. The completion of assessments (such as reflective essays, discussions, observations, evidence of work produced while volunteering as well as gathering supervisors' testimonies) will be supported by assessors as well as Museums Galleries Scotland.

Please note that the SVQ in Museums and Galleries involves the completion of 9 units (6 mandatory and 3 optional) and will take between 9 and 18 months to finish depending on the volunteer's availability.

This role requires:

An interest and ambition to work in museums, heritage, tourism, volunteer engagement and/or learning/education

An interest in history, research and working with people.

A drive to gain work experience and an accredited qualification.

An interest in working collaboratively with a supportive team.

We encourage applicants from all backgrounds, and welcome applications from those facing barriers to employment, people living with a disability and with additional support needs, people from a BAME background, refugees and those who identify as LGBTQI+. Previous convictions are not necessarily a barrier to volunteering.

What's in it for you:

An SVQ in Museums and Galleries Practice. This qualification can open up further or higher education opportunities and can be used to support UCAS university entrance applications. It can also lead to employment in the museum/heritage/tourism sector.

Professional Training and Support will be provided by the David Livingstone Birthplace as well as Museums Galleries Scotland.

Practical Experience will be gained through the volunteer's project which will involve transferable skills for future employment or volunteering opportunities.

Access to a computer and travel expenses will be provided for these volunteering opportunities.

Application Process

The application process will involve the completion of an expression of interest form and an informal interview.

To register your interest please complete the registration of interest form below. To find out further information about the volunteer roles, please contact Elena Trimarchi, Learning and Engagement Manager, David Livingstone Birthplace (volunteer@dltrust.uk).

To learn more about the SVQ in Museums and Galleries Practice please contact Natalie Milor, Museums Galleries Scotland Skills Development Manager (NatalieM@museumsgalleriesscotland.org.uk).